

**Leeds Climate Commission
STRATEGY GROUP**

Monday 11th December 16:30 – 18:30

WYCA, Wellington Street,

NOTES

Present: Andy Gouldson (Chair), Rob Greenland (Social Business Brokers), Simon Bullock (Friends of the Earth), Neil Evans (Leeds City Council), Neil Whalley (NGN), Andrew Sudmant (University of Leeds), Karen Stefakis (CEG), Chris Thompson (CITU), Tom Knowland (Leeds City Council), Paul Fowler (Veolia), Gordon Rogers (Yorkshire Water), Rosa Foster (Environment Agency), Noel Collings (WYCA), Richard Knights (Arup), David Kilduff (Walker Morris), Andy Scott (Engie), Owen Daggett (Joseph Rowntree Trust) David Glew (Leeds Beckett), Mark Goldstone (Chamber of Commerce), Sonja Woodcock (Leeds Food Partnership)

No.	Item	Summary / Discussion	Action
1	Welcome, introductions and apologies	<ul style="list-style-type: none"> ➤ Members were welcomed to the meeting 	
2	Strategic priorities for 2018	<ul style="list-style-type: none"> ➤ The main purpose of the meeting was to agree the focus of the Commission’s work for 2018 in the following areas : <ul style="list-style-type: none"> ○ Project development and finance initiative David Kilduff has been leading discussions on how to develop a process to encourage investment in the type of schemes identified in the refreshed mini-Stern report. ○ Climate Resilience mini-Stern style study Following the success of the mini-Stern research, further funding has been acquired to allow a similar style study around the economic case for climate 	

No.	Item	Summary / Discussion	Action
		<p>resilience.</p> <ul style="list-style-type: none"> ○ Leeds Climate Commission Position Statements It was proposed that the Commission should be commenting as a critical friend on what could / should happen in a number of key areas such as (i) Southside regeneration plan (ii) Food waste and (iii) H21. <p><u>Project Development and Finance Initiative</u></p> <ul style="list-style-type: none"> ➤ David Kilduff gave a brief overview of discussion to date. A meeting had taken place with three low carbon investors who were interested in potentially working with the Commission on developing a pipeline of scaleable, replicable low carbon projects. They were willing to share tools such as pro-forma business plans etc and participate in events which bring key stakeholders together. ➤ It had been agreed that an event be held at the Everyman theatre in Spring 2018 to bring together stakeholders, including funders and the city's top emitters to discuss obstacles and opportunities and how the Commission can help facilitate a pipeline of projects. The film, 'An inconvenient truth – Truth to power' would be shown during the event. ➤ The Green Finance Task Force were interested in the Commission's work and hoped to have representatives at the event. ➤ It was proposed that a series of events should take place during 2018 which brought together people with key to understand barriers / risks / opportunities etc. ➤ It was noted that this initiative would complement the work on the energy accelerator. WYCA could reference the Commission when talking to their partners. ➤ It was proposed that the initiative should draw on existing best practice, such as central government's work with the investor community on financing district heat networks and projects carried out by other cities. ➤ It was proposed that West Yorkshire Pension fund be invited to be part of the initiative. ➤ It was agreed that Commission members would be invited to the Everyman event in the Spring. 	<p>Leeds CC Secretariat (Lead: Andy Gouldson) / David Kilduff)</p> <p>Noel Collings</p> <p>Leeds CC Secretariat (Lead: Tom Knowland) Leeds CC Secretariat (Lead: Tom Knowland)</p>

No.	Item	Summary / Discussion	Action
		<p><u>Climate Resilience mini Stern study</u></p> <ul style="list-style-type: none"> ➤ The University of Leeds had been awarded a 3 year ESRC fellowship to look at a unified framework for climate resilience across the city, with ARUP as the main industrial partner. ➤ Members were asked to consider where the fellowship could add value and what its priorities should be. The following comments were noted: <ul style="list-style-type: none"> ○ The fellow should review the EA map of flooding; ○ Multistakeholder work on slowing the flow / catchment management was a critical area; ○ It would be valuable for the Commission / fellow to review the Leeds Flood Alleviation Scheme plans; ○ The fellowship should be drawn to the attention of the Green Economy Panel; ○ Research could link into a review of green and blue infrastructure. iCASP are looking at the business case on 27th Jan 2018; ○ Critical to highlight the economic benefits of climate resilience. This would get a wider cohort of people interested and perhaps willing to invest; ○ Need to synthesise what has already happened, where the gaps are and how these can be addressed with a menu of options which makes a large, complex problem more manageable; ○ Would be beneficial to have (i) EA and Yorkshire Water input and (ii) community input which could be via Leeds City Council's Stewardship group which has access to community networks. Should link this project to climate communications and engagement – there may be potential for linking work with Leeds to what's happening in our twin cities, such as Hangzhou, or what's happening in the home countries of the diverse populations in Leeds, such as Bangladesh; ○ Need to agree a mechanism for Leeds Beckett students to be involved in projects. ○ Would be useful to look at how other cities make flood / climate resilient housing. This could link to a student project. 	<p>Leeds CC Secretariat to review all comments / suggestions with ESRC Fellow as part of preparing work plan (Lead: Andy Gouldson)</p> <p>Rosa Foster willing to start conversation with Leeds City Council's Stewardship group at the appropriate time</p> <p>Leeds CC Secretariat (Lead:</p>

No.	Item	Summary / Discussion	Action
		<ul style="list-style-type: none"> ○ Engie have been looking at 'Engie sponge' – build a framework around an existing project. Well worth looking at case studies there; ➤ Agreed: to refer to Climate Resilience Working Group need to take stock of where we are, review work to date, determine whether to look at the city or the city region, take advice from key contacts at EA / Yorkshire Water. <p><u>Leeds Climate Commission Position Statements</u></p> <ul style="list-style-type: none"> ➤ It was proposed that the Commission should comment as a critical friend on what could / should happen in a number of key areas. The following comments were noted: <ul style="list-style-type: none"> ○ Need to agree on the output; ○ Such statements would be most useful at the inception stage with the Commission in the role of consultee so would need to pick out emergent activities; ○ Need to consider a process of agreeing a formal statement. As an example, the Secretariat of the Aldersgate Group writes a position statement circulated for comments. Individual organisations sign up. The Commission could have something similar with a rolling sign up for members. NB: The Commission if made up of individual members NOT organisations. ○ Commission should be signposting; ○ Need to consider opportunities to accelerate activity with a focus on commercial opportunities. ○ Recommendations coming from the Commission can have a broader role – feedback to government about what cities need. ○ Sonja Woodcock from the Leeds Food Partnership (LFP) gave an overview of the partnership's work which focuses on joined up policy on food. An action plan should be in place by June 2018. The next step is to map food waste with a view to assessing what Leeds could do to reduce waste in a cost effective, carbon effective, economically beneficial way. The Commission could support a call for evidence and help bring a lot of organisations together. ○ H21 just been allocated over £10m and now is a good point to 	<p>Tom Knowland)</p> <p>Leeds CC Secretariat (Lead: Tom Knowland)</p> <p>Leeds CC Secretariat / ESRC Fellow (Lead: Andy Gouldson)</p> <p>Simon Bullock to share details of Aldersgate Group process</p>

No.	Item	Summary / Discussion	Action
		<p style="text-align: center;">engage with it.</p> <ul style="list-style-type: none"> ○ Other key topics could include transport and air quality; ➤ It was agreed that the Commission should issue 2-3 statements per year. Messaging and style would need to be positive, energising and show a can do attitude. Leeds Chamber of Commerce can advise on format. Terms of reference setting out a broad framework would be drafted and shared with members in early 2018. This would include an agreed process for convening small groups to draft position statements. (2-3 people with 4-5 advisors who could work on documents). 	<p>Leeds CC Secretariat (Lead: Tom Knowland)</p>
3	Leeds Climate Commission Annual Report, Implementation Plan and Review of Activities	<ul style="list-style-type: none"> ➤ It was noted that all actions in the Implementation Plan had either been completed or were in progress. The Strategy Group was asked to advise on what should be included in the Implementation Plan for 2018. ➤ Student resource had been and would continue to be one of the key ways the Commission could deliver its work. To date, most student projects had been carried out by University of Leeds students. There would now be further efforts to engage Leeds Beckett students. ➤ The work of each of the working groups was highlighted. <ul style="list-style-type: none"> ○ Low Carbon Working Group – a letter would be sent to the city’s top emitters inviting them to engage with the Commission; ○ Communications and Engagement Working Group – a survey of existing engagement activity was being carried out by undergraduate student Andy Jones and would be circulated widely; Discussion had taken place with both the Carbon Literacy Project and Carbon Conversations and it had been agreed that it would be valuable to pilot both and have a project to evaluate their effectiveness. It was noted that REAP may have used Carbon Conversations so it would be worth talking to them; ○ Climate Resilience Working Group has just started – the group has met once. Lauren Fraser has been compiling a database 	<p>Leeds CC Secretariat (Lead: Tom Knowland)</p>

No.	Item	Summary / Discussion	Action
		<p>climate adaptation policies.</p> <ul style="list-style-type: none"> ➤ The first annual report was now on the Commission website and had been circulated to councillors ahead of the Council Executive Board on 13th December. ➤ It was agreed that the plan should set out what had happened in the previous year and priorities for the next year. 	<p>Leeds CC Secretariat (Lead: Tom Knowland)</p>
4	Matters arising from September not covered elsewhere on the agenda	<ul style="list-style-type: none"> ➤ There were a number of matters arising: <ul style="list-style-type: none"> ○ Forum – terms of reference would be prepared shortly; ○ List of largest energy users – grappling with data confidentiality. 	<p>Leeds CC Secretariat (Lead: Tom Knowland)</p>
7	Any Other Business	<ul style="list-style-type: none"> ➤ Energy consumption – Andrew Sudmant is looking at the issue of Leeds based companies whose whole carbon footprint is linked to local HQ. 	<p>Andrew Sudmant</p>
8	Dates & Venues for future meetings	<p>Strategy Group <i>Wednesday 14th March 2018 16:30 – 18:30, venue tbc</i> <i>Wednesday 6th June 2018 16:30 – 18:30, venue tbc</i> <i>September 2018, date and venue tbc</i> <i>December 2018, date and venue tbc</i></p> <p>Engagement & Communications Working Group <i>Wednesday 21st February, 16:30 – 18:30 Venue: Friends of the Earth</i></p> <p>Low Carbon Working Group <i>Wednesday 28th February, 16:30-18:30. Venue: TBC.</i></p> <p>Climate Resilience Working Group <i>Wednesday 14th February, 16:30-18:30. Aire Room 3, Lateral, Environment Agency.</i></p>	<p>Leeds CC Secretariat (Lead: Margo Hanson)</p> <p>ALL members are encouraged to offer venues to host meetings</p>